

# Notice of The Charter Trustees for Bournemouth

Date: Tuesday, 27 June 2023 at 6.00 pm

Venue: Council Chamber, BCP Civic Centre, Bournemouth BH2 6DY



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## Membership:

### Mayor:

Cllr A Filer

### Deputy Mayor:

Cllr G Farquhar

Cllr C Adams

Cllr H Allen

Cllr M Andrews

Cllr S Bartlett

Cllr J Beesley

Cllr P Broadhead

Cllr D Brown

Cllr O Brown

Cllr S Bull

Cllr R Burton

Cllr P Canavan

Cllr S Carr-Brown

Cllr B Castle

Cllr J Challinor

Cllr A Chapmanlaw

Cllr B Chick

Cllr E Connolly

Cllr D d'Orton-Gibson

Cllr B Dove

Cllr M Dower

Cllr J Edwards

Cllr D Farr

Cllr M Gillett

Cllr M Haines

Cllr J Hanna

Cllr R Herrett

Cllr A Keddie

Cllr R Maidment

Cllr G Martin

Cllr J Martin

Cllr A-M Moriarty

Cllr B Nanovo

Cllr L Northover

Cllr K Rampton

Cllr J Richardson

Cllr C Rigby

Cllr J Salmon

Cllr K Salmon

Cllr T Trent

Cllr L Williams

Cllr K Wilson

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All Members of the The Charter Trustees for Bournemouth are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=304&MId=5633&Ver=4>

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services or email [democratic.services@bcpCouncil.gov.uk](mailto:democratic.services@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
HONORARY CLERK TO THE  
CHARTER TRUSTEES

19 June 2023

**DEBATE  
NOT HATE**



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## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([susan.zeiss@bcpcouncil.gov.uk](mailto:susan.zeiss@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

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|---|---------|
| <b>1. Apologies</b><br>To receive any apologies for absence from Charter Trustees.  |         |
| <b>2. Declarations of Interests</b><br>Charter Trustees are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.<br>Declarations received will be reported at the meeting. |         |
| <b>3. Confirmation of Minutes and matters arising</b><br>To confirm the minutes of the meetings held on 23 January and 26 May 2023 and to consider any matters arising.   | 5 - 10  |
| <b>4. Charter Mayor's Report</b><br>The Charter Mayor will report on her recent activities and any associated issues.   |         |
| <b>5. Report of the Civic Working Group</b><br>This report summarises the issues discussed at the Civic Working Group meetings held on 09 and 19 June 2023, and seeks support for any recommendations arising.  | 11 - 28 |
| <b>6. Charter Trustees 2022-23 Internal Audit Report</b><br>The Charter Trustees are asked to consider and approve the outcome of the internal audit report and the management responses to the recommendations.  | 29 - 38 |
| <b>7. Budget Outturn Report 2022-23</b><br>The Charter Trustees are asked to note the budget outturn position for 2022/23.  | 39 - 44 |
| <b>8. Annual Governance Statement &amp; Statement of Accounts 2022-23</b><br>The Charter Trustees are asked to approve the annual governance statement and statement of accounts for 2022/23.   | 45 - 50 |

No other items of business can be considered unless the Mayor decides the matter is urgent for reasons that must be specified and recorded in the Minutes.